

**Record of Discussions of the 10th meeting of the Oversight Committee held virtually
on 21st May 2025**

Date: 21st May 2025, 04:00 p.m.

Mode: Virtual mode via Webex

The tenth meeting of the Oversight Committee was held virtually on 21st May 2025 under the Chairpersonship of Chair, Oversight Committee of India CCM. The agenda of the meeting and the attendance sheet may be found enclosed at *Annexure-1* and *Annexure-2* respectively.

Major Discussion/Action Points are as follows:

1. An update was provided on the action points from the 9th Oversight Committee meeting. In reference to Action Point 2, it was proposed that Ms. Nandini, Dr. Sunita, Ms. Deepika, and Prof. Ramila constitute a sub-committee to develop Standard Operating Procedure (SOP) tools focusing on gender and equity. These tools will be utilized during Oversight Committee field visits and PR (Principal Recipient) reviews.
2. The Oversight Committee requested the India CCM Secretariat to share the curricula vitae (CVs) of all current and previous members with the Committee for reference and record.
3. The Oversight Committee agreed to reach out to PRs to obtain disaggregated data for process and outcome/output indicators by gender and age. This data will facilitate differential analysis. Additionally, the Committee will consult the respective Program Divisions to determine whether such analyses have already been conducted and if any critical issues have been identified.
4. The Committee reiterated that, as decided during last year's orientation meeting for new Oversight Committee members, responsibilities should be allocated based on constituency representation. Designated focal persons within the Committee are expected to maintain regular communication with Program Divisions to obtain firsthand information and coordinate field visits and reviews accordingly.
5. It was discussed that the Oversight Committee should provide constructive feedback on the quarterly performance reports submitted by PRs. To ensure equitable distribution of responsibilities, the Chair of the Committee proposed assigning specific PR reports to individual OC members for review and feedback going forward.
6. Regarding the participation of Oversight Committee members in review meetings and trainings organized by Program Divisions, the Chair requested the India CCM Secretariat to share the Record of Discussion (RoD) from the relevant meeting in which this involvement was mentioned, as a reminder to all concerned.
7. Concerning the physical debrief meeting of the PR Desk Review and the upcoming field visit, it was noted that planning is contingent upon the approval of the India CCM Costed Workplan for 2025–2026 by the Global Fund. Once approved, planning activities will commence accordingly.
8. The India CCM Secretariat informed the Oversight Committee of recent updates from the Global Fund regarding grant adjustments for the implementation period from 1 April 2024 to 31 March 2027. Details were provided in the presentation shared as Annexure 3.



9. The Chair encouraged the three newly inducted Oversight Committee members to familiarize themselves with the Records of Discussion from the PR Desk Reviews as well as previous quarterly PR reports.

10. The date for the 11th Oversight Committee Meeting was confirmed as 25 June 2025.

The key actionable and timelines are summarized below:

S No.	Action Point	Timeline
1	Ms. Nandini, Dr. Sunita, Ms. Deepika, and Prof. Ramila constitute a sub-committee to develop Standard Operating Procedure (SOP) tools focusing on gender and equity.	Prior to 11 th OC Meeting
2	India CCM Secretariat to share the curricula vitae (CVs) of all current and previous members with the Committee.	10 th June 2025
3	Three new OC members to go through the RoDs of previous PR Reviews and quarterly reports.	Prior to 11 th OC Meeting
4	11 th OC Meeting	25 th June 2025

Annexure-1

10th meeting of Oversight Committee (ICCM)

Date: 21st May 2025

Time	Description	Facilitator/Presenter	Chairperson
04:00-05:00	<ol style="list-style-type: none"> 1. Action taken report on 9th OC meeting dated 11th April 2025 2. Welcome of new OC members for the term 2024-2025 3. Update on Global Fund Grant adjustments 4. Next OC Field visit 5. Tentative date for monthly virtual OC meeting in June 2025 6. Any other matter with approval of the Chair at the end 	All members of OC facilitated by ICCM secretariat	Chair/ Co chair Oversight Committee

Annexure-2

List of Participants:

SI No	Name of participant	Designation	Attendance (virtual)
1	Dr. K. Ravi Kumar	Chair, OC	Present
2	Dr. Raghavan Gopa Kumar	Vice Chair, OC	Present
3	Mr. Shridhar Pandey	Member, OC	Present
4	Dr. Amar Niranjana Shah	Member, OC	Present
5	Ms. Deepika Srivastava Joshi	Member, OC	Present
6	Mr. Pratik Raval	Member ,OC	Present
7	Dr. P K Srivastava	Member ,OC	Present
8	Mr. Samir Kumar Sahu	Member ,OC	Present
9	Ms. Nandini Kapoor Dhingra	Member, OC	Present
10	Prof. Ramila Bisht	Member, OC	Present
11	Dr. Sunita Upadhyaya	Member ,OC	Present
12	Mr. Atul Kumar	Member ,OC	Present
13	Mr. D Ramesh Babu	Member ,OC	Present

SI No	Name of the participant	India CCM Secretariat	Attendance
1	Dr. Shobini Rajan	Focal Point-India CCM	Present
2	Ms. Gitanjali Mohanty	Coordinator	Present
3	Ms. Sadaf Ahmad	Programme Officer	Present
4	Mr. Chanderpal	Admin. Assistant	Present